



Future Meeting Arrangements June 2013 to June 2014

18 March 2013

Purpose of Report

- 1 To advise members of the proposed schedule of meetings for the Lothian Valuation Joint Board for the period to June 2014 and arrangements for meetings of the Joint Consultative Group.

Main report

- 2 The meetings of the Lothian Valuation Joint Board have been arranged on an approximate twelve-week cycle adjusted, as far as possible, to take into account the meeting schedules of the constituent authorities represented on the Board.
- 3 It has been normal practice to schedule meetings of the Joint Consultative Group (JCG) approximately two weeks in advance of the Board. However, as these meetings have been infrequent, agreement has been reached with the trade union (UNISON) that, apart from a scheduled JCG prior to the budget meeting on 7 February 2014, meetings will be arranged on an "on request" basis.
- 4 Proposed dates for meetings of the Joint Board and the JCG for the period to June 2014 are shown below. Specific meetings are included to consider the Joint Board's Revenue Budget for 2014/15 as well as the Unaudited Accounts for 2012/13 and 2013/14.

Proposed Date	Time
Friday 28 June 2013 (Unaudited Accounts)	10.30 am
Monday 2 September 2013	10.30 am
Monday 25 November 2013	10.30 am
Friday 7 February 2014 (JCG)	To be confirmed
Friday 7 February 2014 (Revenue Budget)	To be confirmed
Monday 17 March 2014	10.30 am
Friday 27 June 2014 (Unaudited Accounts)	10.30 am

Recommendation

- 5 To approve the schedule of meetings as detailed for the period June 2013 to June 2014.

Sue Bruce
Chief Executive and Clerk

Appendices	None
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Background Papers	None